



# Dair House School

## EYFS Transitions and Continuity Policy



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**Monitoring: Head of EYFS    Updated: November 2018    Review: August 2019**

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### **Aims and objectives**

At Dair House School, we aim to:

- ensure children’s social, emotional and educational needs are central to the transition process either between different settings or within Dair House School.
- help the children to settle into the school environment as quickly and smoothly as possible.
- ensure a nurturing and caring environment that will enable all children to achieve their potential in all seven areas of learning.
- ensure effective communication in order that the children’s needs are met and there is continuity in their learning.
- develop and foster excellent relationships with parents and carers by communicating sensitively and effectively with them and involving them in their child’s settling in process.
- ensure parents and carers are informed about the curriculum and routines of the school and the transition process.
- be aware that transitions and influences from inside and outside the setting can affect the development, learning and behaviour of children. These include: divorced parents, birth of a sibling, moving house, serious illness, disability, poor mental health or death of a family member or close relative.
- be aware that transitions to different settings, an initial transition from home to a setting or changing key workers can affect children in many different ways. Forming close and trusting relationships with children and their parents/carers is vital in supporting these transitions and influences.

### **Entry into Dair House School Nursery**

Prior to entry all children are invited to visit the Nursery for a taster session where the children can play with their peers and meet the Nursery staff.

During the taster session parents/carers are provided with relevant information including details about Nursery uniform, fees, relevant dates, dietary and medical forms and a consent form for varying aspects of school life.

Parents/carers are given a “Starting School” booklet, a Parents’ Handbook, a Curriculum Summary for the academic year and are asked to complete an “All About Me” form providing relevant information about their child for the Nursery staff.

The parents/carers and their child are introduced to their child’s key worker, who will be responsible for their child’s Learning Journey, profile and end of year report.

## **Entry into Dair House School Reception Class**

Children transferring to the Reception Class from the Nursery have shared morning and afternoon outdoor play with the Reception staff and children.

The Nursery and Reception class work together for the Christmas Nativity play and share a Sports Day.

Nursery children are encouraged to visit the Reception class on errands or to receive stickers for praise, good work, progress or positive behaviour.

Prior to entry into Reception the Nursery children will visit the Reception Class to meet their new teacher and spend some time in their new classroom. Parents/carers are invited to meet their child's new teacher on the same day to discuss routines and ask questions. Additionally, in the Summer term, Nursery children visit Reception one afternoon a week to help with their transition.

The children's files containing profile information, reports and assessment details are passed on from the Nursery staff to the Reception teacher at the end of the academic year. The Nursery staff and Reception teacher will meet to discuss the children in further detail to ensure continuity and a smooth transfer is achieved.

### **There is a staggered start to the Reception year in the first week of the Autumn term.**

When the children join the Reception class in September parents/carers are provided with a Curriculum Summary for the academic year and are invited to attend a meeting in order to discuss in greater detail the curriculum and its delivery.

Parents/carers and children who have not attended Dair House School Nursery are provided with relevant information for joining the school which includes details about uniform, fees, relevant dates and a consent form.

Parents/carers are also given a "Starting School" booklet and are asked to complete an "All About Me" form providing relevant information about their child for the Reception teacher.

## **Transition from Reception to Year 1 at Dair House School**

At the end of the Reception year, the children will visit their new Year 1 teacher and classroom. The parents/carers will also be invited to meet the new teacher and again there will be information about the different routines and curriculum for the following year.

The Reception teacher will pass on the children's files containing all profiles, records and assessments to the Year 1 teacher. The Reception and Year 1 teacher will meet to discuss the children in further detail to ensure continuity and a smooth transfer is achieved.

## **Transfer to other schools**

We will pass on children's records and profiles to their next setting. This may include a meeting with the staff from the child's new school the term before they are due to transfer.